Hindu Society of Central Florida

Minutes of the Board of Directors Meeting

Meeting Details & Attendance

Date & Time	**May 17, 2026 9:58 AM**
Location	Board Room, Hindu Temple Hall, Casselberry, FL (Hybrid – In-Person and Zoom)
Directors Present	Shri Deepak Aggarwal Shri Babuji Ambikapathy Shri Promod Dubey – ***Joined via Zoom (Partial)*** Shri Mahendra Kapadia – ***Joined via Zoom (Partial)*** Shri Satish Mahajan Shri Ramprasad Nitta Shri Jogi Pattisapu Shri Muthusamy Swami (President, EC)
Additional Attendees	Shri Eshwar (Vice President, Executive Committee) – Joined in person
Directors Absent	Shri Madhu Cherukuri
Quorum	Confirmed at start of meeting

Call to Order: The meeting was called to order at 9:58 am and conducted in a hybrid format (in-person and via Zoom). The meeting started with an opening prayer. A quorum was confirmed.

1. Minutes: Minutes of the April 26 meeting, distributed earlier, were approved unanimously.

2. Shri Deepak provided an update on the overall roofing project.
   A. Roof installation is 99% complete.
   B. Lightning Rods installation will begin week of May 24 and will be complete with 5 – 7 days. Cost is estimated to be $13,800, including testing.
   C. Gopuram repair will require Shri Vishwanathan's help and Shri Deepak will work with Shri Swami and Shri Karthik to schedule. Shri Vishwanathan will work with other workers. Several members noted that work should be done on a hired basis and not relying solely on volunteers. Note: In the EC meeting that followed, Shri Karthik agreed to make Shri Vishwanathan available as needed, which Shri Ketan noted that it will likely be 4 days of help. Shri Deepak was not in attendance at the EC meeting to confirm the number of days.

D. Approved budget: $249K. Paid to-date: $188K. Final 20% to be paid only after permit completion and lien release from vendor and any subcontractors that may be used.

3. Shri Swami advised that all accesses from past years have still not been fully completed/converted – most accounts/systems have past members removed and but some are not complete and in-process to be completed. No specific date as this time.

4. Action Item: Shri Eshwar to provide a list of accounts/systems not completed to BOD and EC and work with Shri Babuji and Shri Alagappan for the financial areas and with Shri Swami for other areas.

5. BOD Resolution approved unanimously: In the future, all accounts/systems access to be transferred to appropriate new members and prior members' accesses turned off by January 31 of the year where new members are elected or responsibilities of members have changed, e.g. BOD or EC member roles.

6. BOD Resolution approved unanimously: In December of each year, all access to be given to the "non-retiring" BOD chair or EC President and if both positions are not "retiring" then access shall be given to the continuing BOD chair.

7. BOD Resolution approved unanimously: Close the two accounts at Horizon bank and move to Seacoast bank, keeping the amounts in separate accounts, i.e. not to co-mingle funds with other accounts and keep specific Horizon accounts' designation (use).

8. BOD Finance Director noted that deposits slips for Trust account have arrived. Front office staff need to be instructed to use the deposit slips to directly deposit all incoming funds. It was noted that Bylaws Article IX, Section 9, states, "… All income to the Society is deposited into the Trust Account by the EC Treasurer. …"

1. A discussion was held regarding the of the EC Vice President having the authority to co-sign checks. It was noted that Bylaws, Article IX, Section 5, states, "… In the absence of the President, the Vice President may co-sign. …"

2. A discussion was held regarding execution of Capital Projects Over $50,000. It was noted that Bylaws Article IX, section 8, states, "… Once approved by the BOD, the EC Chair of Fixed Assets and Inventory Management shall execute the project under the Committee's guidance. …" The Committee is referring to the BOD's Director of Construction's Construction Management Committee. Subsequent discussion was that the Roofing Project is being completed by the BOD Construction Director with full knowledge of EC Fixed Asset Chair and involvement as he is available. And, further leaks were avoided into the temple.

3. BOD Directors provide additional bandwidth to do projects given the many maintenance and other projects on the EC action item list to be completed, as presented at the beginning of the year.

4. Shri Swami provided an update on an employee issue with two kitchen staff members was provided. One employee was counseled, provided a written reprimand, and will be suspended without pay for one day during the next week.

5. The Annual Donor Appreciation Dinner is scheduled for Saturday, November 8, 2026.

6. Shri Dubey had to leave the meeting early and a Major Projects Update of Kitchen and Ratham Storage will be provided at the next meeting.

7. Shri Satish provided the acknowledgement signature sheet for the Emergency Operations Plan to each member of the BOD and EC present. Each member present acknowledged receipt and understanding of the plan.

8. A copy of the Plan has been prominently posted in the front office. EC to make sure that each member of the front office staff understands the Plan and acknowledges it with signature. The other employees, including kitchen staff and priests, will need to be provided with the Plan and then their acknowledgement will need to be received.

9. There will need to be an in-person desktop exercise on how to deal with some of the list of hazards in the plan.

10. An update to a prior security assessment by the Sheriff's Office was discussed in that minor progress has been made since 2019 and the EC needs to review the re-assessment and complete the open items as they relate to security.

11. The inability to easily access fire extinguishers in the temple as their access is blocked by platforms, tables, chairs, etc. was noted. This needs to be resolved immediately. It was also discussed that Community Hall doors, especially Lake Drive doors should not be propped open as it creates an unnecessary risk of individuals that may enter the premises for harm. Other, side, doors sometimes are used by staff or hall users for food delivery, etc. – these doors should be closed immediately after such short-term use. It was agreed that back doors and side doors closest to the stage should have an alarm when opened.

12. As the BOD has agreed that HSCF premises is ta weapons free area (other than law enforcement, contracted private security, or others as formally approved and documented by BOD), it was noted that if a firearm or another weapon is viewed by an employee, a member of the temple management or front office person should be immediately notified, who then would contact the police to come onsite and request the person be told to leave the premises. A description of the vehicle and person should be immediately noted and provided to the police and documented in temple record keeping, in case of future need.

The meeting was adjourned at 10:51 am.