

Meeting Minutes

EC Quorum Met: Muthusamy S, Eswar B, Lakshmi M, Alagappan A, Sanjeev S, Ashish T, Ketan P, and Karthik B.

BOD Members Jogi P, Satish M., Madhu C, Babuji, and Mahender K

1. Security & Traffic Management

- **Parking Logistics:**
 - Signs are needed for parking directions at both the temple and the church across the street.
 - Exemption: Chinmaya Mission kids attending practice must not be charged for parking.
 - Each vendor is allocated exactly two parking spots.
- **Traffic Control:**
 - Procure barricades and striping to direct the parking flow.
 - Volunteers must coordinate directly with the on-site police officer for roadblocks and traffic direction.
- **Personnel & Visibility:**
 - Secure three deputies to be present during peak IndiaFest hours.
 - Procure different colored vests for volunteers to identify them by their specific assigned areas.

2. Infrastructure & Logistics

- **Timeline & Approvals:**
 - Stall installation is scheduled for Thursday. Executive Committee (EC) support is required during this time.
 - The County inspection will take place concurrently with the installation.
- **Waste & Safety:**
 - Order extra garbage cans and new recycling bins.
 - Fire extinguishers must be placed around all food stalls.
- **Inventory:**

- Build and maintain an updated inventory list for items not previously tracked.
- **Temple Services:**
 - **Note:** No car puja will be performed on the day of IndiaFest.

3. Food, Activities & Rewards

- **Food Vendor Coordination:**
 - The temple menu will be curated so it does not conflict with outside vendor food offerings.
- **Kids' Zone:**
 - A separate kids' area will be set up on the temple's front lawn featuring three kid-friendly games.
- **Rewards & Ticketing:**
 - *Kulfi* will be given out as a reward for the games, managed via a coupon/ticket system.
 - **Action Item:** Further discussion is needed to determine additional reward options alongside the kulfi.

4. Policy & Governance

- **Membership Policy:**
 - A policy discussion regarding members and memberships was raised.
 - Because both the EC and the Board of Directors (BOD) independently introduced this topic in early meetings, both groups will coordinate their efforts and work together on this framework moving forward.

Next Steps: Floor plans and designs for both the parking layout and stall placements have been discussed and should be finalized alongside the vendor assignments.